

Center for Development of Advanced Computing (C-DAC)

A Scientific Society under the Department of Information Technology,
Ministry of Communications and IT, Govt. of India
Anusandhan Bhawan, C-56/1, Sector- 62, Noida

C-DAC Noida, an Autonomous Scientific Society under the Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India, invites sealed offers in Two-Bid form towards Supply & Installation of ORIGINAL SOFTWARES / OPERATING SYSTEMS.

Interested parties may obtain the tender document from MMG Deptt, C-DAC Noida, as per following schedule: The tender document can also be down loaded from www.cdacnoida.in / www.tenders.gov.in

1. Issue of Tender Document : 14th Dec, 2012 to 02nd Jan, 2012 up to 11:00 am
2. Submission of Bids : By 3:00 PM on 02nd Jan, 2012
3. Technical Bid Opening : At 3:30 PM on 02nd Jan, 2012
4. Tender fee (Non- Refundable) : Rs. 500/- (Rs. Five Hundred only) in the form of a DD/Pay Order favoring C-DAC payable at Noida. In case documents are down loaded from the website, the tender fee must be enclosed with the Technical Bid.
5. EMD (Refundable) : Rs. 50,000/- (Rs. Fifty Thousand only) should be in the form of DD / Pay Order favoring C-DAC payable at Noida.

Head (MMG)

SECTION I: INVITATION FOR BIDS (IFB)**Sub: Tender for Procurement of SOFTWARES / OPERATING SYSTEMS**

- (A) **Scope of Work:** Supply & Installation of ORIGINAL SOFTWARES / OPERATING SYSTEMS as per details given in Annexure "A".
- (B) **Eligibility Criteria** pre-qualification of bidders are as under: -
- Should be an authorized distributor / dealer of OEM or OEM itself. An Undertaking should be furnished from the OEM, clearly stating that the Bidder is an authorized dealer / distributor of OEM and they (OEM) shall facilitate the bidder on regular basis with technology / products updates & extend support for the entire validity period. In absence of such certificate, the Bid is liable to be rejected.
 - Should have an Average Annual Turnover of Rs. 1.50 Crore during last three financial years. Audited Balance Sheet / Annual Turnover Certificate (duly signed by CA) should be enclosed in support to it. In absence of valid proof, the Bid is liable to be rejected.
 - Should have a registered Office / Service Centre preferentially in Chandigarh.
 - Should be a resourceful supplier with minimum three years of experience in similar type of works. The vendor should have executed two separate orders of minimum 80% value each of the estimated prices quoted during the last one year. Enclose documentary proof in support of satisfactory completion of similar works. Enclose work order copies. In absence of valid proof, the Bid is liable to be rejected.
 - Should have all the necessary registrations like VAT, Service Tax etc. Enclose copies of supporting documents. In absence of valid documents, the Bid is liable to be rejected.

Before submission of the tender, please verify the eligibility criteria and ensure fulfilling all the terms and conditions.

(C) **In case of any technical clarification please contact:**

Mr. Jitender Singh
Centre for Development of Advanced Computing (C-DAC)
Anusandhan Bhawan
C-56/1, Institutional Area, Sector-62
Noida-201307 (Uttar Pradesh), India
Email: jitendrasingh@cdac.in
Tel No. +91-120-2402551-60
Fax No. +91-120-2402568-69

(D) **Bid Submission:**

The offer must be submitted in two parts sealed separately as **Part-I (Technical Bid)** and **Part-II (Price Bid)** in separate sealed envelopes. Both the bids shall be enclosed in another sealed envelope super scribing:

Sub : Offer for Supply & Installation of Original Software / Operating Systems
Tender No : 5(38)/2011/PGIMER/SW/Pur
Due date & time : By 3:00 PM on 02nd Jan 2012

- (E) **Part – I (Technical Bid)** shall contain:
- (i) Technical bid with full details including description of make of items so as to enable technical assessment of the proposal.
 - (ii) **An Undertaking** as mentioned under Eligibility Criteria.
 - (iii) Company Profile (as per Performa I & II) along with all the supporting documents as desired.
 - (iv) Non-Refundable Tender fee of **Rs. 500/- (Rs. Five Hundred Only)** in the form of DD / Pay Order favoring C-DAC payable at Noida. (In case the tender document is down loaded from the website). Offers without Tender Fee will be rejected.
 - (v) Refundable Earnest Money Deposit (EMD): **Rs. 50,000/- (Rs. Fifty Thousand Only)** in the form of DD / Pay Order favoring C-DAC payable at Noida. Offers without Earnest Money Deposit will be rejected.
 - (vi) The detailed technical specifications with Make in the form of a Compliance Statement to the technical specifications (as per Annexure-A) along with relevant product brochure etc. Without proper Compliance Statement the bid is liable to be rejected.
 - (vii) Acceptance to the terms and conditions laid down in the tender document. Any deviation in the general terms and condition will lead to the rejection of the bid.

If the technical offer contains any price information the offer will be summarily rejected.

- (F) Part –II (**Price Bid**) should contain **Only Price Details** in the prescribed format as per **Annexure-B** with proper seal and signature of authorized person. Prices should be given in INR in both figures and words.

(G) **Opening of Technical & Price Bid**

Only the technical bids will be opened on 02nd Jan, 2012 at 3:30 pm. Interested bidders may attend the technical bid opening as per the schedule. Price Bids of only the short-listed / technically qualified bidders will be opened. Bidders may like to attend the Price Bid opening in person or through their authorized representative at the **time & date**, to be informed later.

The outer cover in which these sealed covers (i.e. **Part I & II**) are to be placed should be addressed and reach to the following:

The Head (MMG)
Centre for Development of Advanced Computing (C-DAC),
Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62
Noida-201 307
Ph: 0120-2402551-60

END OF SECTION I

SECTION II: INSTRUCTION TO BIDDERS (ITB)

- (A) **Offer Validity:** Offers shall remain valid for minimum Sixty (60) Days from the date of opening of Price Bid. A bid valid for a shorter period shall not be considered. C-DAC, Noida may ask the bidders to extend the period of validity.
- (B) **Delivery & Installation:** The delivery should be done at PGIMER Chandigarh within four weeks from the date of Purchase Order. The installation, commissioning and testing of the same shall be commenced as per our requirement and should be completed within a week from the date of our written request for the same. C-DAC Noida reserves the right to increase or decrease the Bill of Material as per the requirement without any change in the rates quoted, within the bid validity period.
- (C) **Product Specifications & Compliance Statement:** The bidder should quote the products strictly as per the tender specifications. Complete technical details along with brand, specification, technical literature etc. highlighting the specifications must be supplied along with the technical bid. A Compliance statement in the form of 'Complied' or 'Not Complied' shall be given against each item in the prescribed format given in Annexure A. The compliance statements should be supported by authentic documents. Each page of the bid and cuttings / corrections shall be duly signed and stamped by the authorized signatory.
- (D) In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
- (E) Materials must be properly packed against any damage and insured up to the destination. The material should be directly delivered at PGIMER Chandigarh to the Site In-Charge Sh. Davinder Singh (09814865606). All the expenses involved in shipping the equipment to PGIMER Chandigarh shall be borne by the Bidder. All aspects of safe delivery shall be the exclusive responsibility of the Bidder. C-DAC Noida will have the right to reject the component / equipments supplied, if it does not comply with the specifications at any point of installation / inspection.
- (F) C-DAC, Noida reserves the right to divide / split the order between more than one technically qualified bidder to meet the Technical Requirements and Delivery Schedule.
- (G) Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraw or amends, impairs or derogates from the tender in any respect within the validity period of the tender.
- (H) The Earnest Money of all the unsuccessful bidders shall be returned as early as possible within the Bid Validity period but not before 30 days from the date of Purchase Order. No interest will be payable by C-DAC on the Earnest Money Deposit. The Earnest Money of successful bidder shall be returned along with 90% payment as given in special conditions of contract.
- (I) The rates should be quoted in **Indian Rupees**, for the entire work to be done at site, BOTH IN FIGURES & WORDS. All the prices shall be fixed and shall not be subject to escalation of any description during the bid validity period.

- (J) Govt. Levies like Service Tax; VAT, etc. shall be paid at actual rates applicable. Rates should be quoted accordingly giving the basic price, VAT/Service Tax etc.
- (K) C-DAC, Noida reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. Offers through Email / Fax, etc and open offers shall not be accepted. Late / Delayed offers shall not be accepted under any circumstances. Incomplete offers shall be rejected outright. In case the specified date for the submission of offers being a closed holiday or declared holiday for C-DAC, the bid-closing deadline shall stand extended to the next working day up to the same time.
- (L) Any attempt of negotiation direct or indirect on the part of the bidder with the authority to whom he has submitted the tender or authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective bidder or to influence by any means the acceptance of a particular tender will render the tender liable to be rejected.
- (M) The bidders requiring any clarification about the contents detailed in the tender document may notify to C-DAC in writing at the mailing address (give at Page 2 of the tender document).
- (N) **Unsatisfactory Performance:** The Parties herein agree that C-DAC Noida shall have the sole and discretionary right to assess the performance(s) of the Bidder component(s), either primary and or final, and C-DAC Noida, without any liability whatsoever, either direct or indirect, may reject the system(s) component(s) provided by the Bidder, in part or in its entirety, without any explanation to the Bidder, either during the pre and or post test period should the same be unsatisfactory and not be to the acceptance of C-DAC Noida. The Bidder covenants to be bound by the decision of C-DAC Noida without any demur in such an eventuality.
- (O) **Disclaimer:** This Tender / Request for Proposal (RFP) is not an offer by C-DAC Noida, but an invitation for bidder's response. No contractual obligation whatsoever shall arise from the RFP process.
- (P) **Declaration:**

The bidder would be required to give certificate as below in his commercial bid.

"I/We UNDERSTAND THAT THE DETAILS OF THE SERVICES AS PROVIDED ABOVE ARE SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED FOR ANY OF SERVICES, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE PRICES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE".

SIGNATURE OF THE BIDDER WITH STAMP

END OF SECTION II

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

- (A) **Price Basis:** Price basis should be F.O.R. PGIMER Chandigarh in INR only. Price quoted should be in the prescribed format as per Annexure B i.e. No "Form C / D shall be issued. The quoted price will be considered firm and no price escalation will be permitted during the bid validity period.
- (B) Preferably VAT Billing should be done in the name of *Centre for Development of Advanced Computing (C-DAC), SCF 28, PGIMER Campus, Sector 12, Chandigarh.*
- (C) **Payment:** 90% after delivery, acknowledgement of confirmed delivery report and submission of invoice duly signed by our representative at site. Balance 10% after submission of Performance Bank Guarantee (valid till Warranty Period) from a scheduled bank towards 10% of the Order value. This Bank Guarantee should be valid for One Year from the date of completion of entire job.
- (D) **Penalty for Delay:** Penalty will be charged @ 0.5% of the contract value per day subject to maximum of 5% of total order value, in case of delay / non-completion of work within the stipulated time period.

END OF SECTION III

Annexure A

Technical Specifications cum Compliance Statement

S No.	Item Description	Lic. (Nos.)	Compliance (Yes/No)
1	Microsoft Windows Server 2003 Enterprise	02	
2	Microsoft Windows Server 2003 Standard	09	
3	Microsoft Windows CAL	300	
4	VM Ware ESX	02	
5	VM Ware Virtual Center	01	

**Annexure B
Price Bid**

S No.	Description	Lic. (no)	Unit Rate (in Rs.)	Tax	Total Rate (in Rs.)
1.	Microsoft Windows Server 2003 Enterprise	02			
2.	Microsoft Windows Server 2003 Standard	09			
3.	Microsoft Windows CAL	300			
4.	VM Ware ESX	02			
5.	VM Ware Virtual Center	01			
	Optional Installation Cost (Lumpsum)				

PRE-QUALIFICATION – PROFORMA-I

PARTICULARS OF THE BIDDERS TO BE FURNISHED FOR THE PURPOSE OF PRE-QUALIFICATION

1.	Name of Organization /firm/company	
2.	Address & Telephone Numbers	
3.	Year of establishment	
4.	Status of the firm (Company/ Firm/ Proprietary) enclose the supporting document	
5.	Whether registered with the registrar of companies /registrar of firms. If so, mention number and date.	
6.	a) Name & Mobile Numbers of Directors / Partners / Proprietor	i) ii) iii)
7.	Whether registered for sales tax purposes. If so, mention number and date. Furnish also copies of sales tax clearance certificate. Mention the VAT / LST / CST enclose the relevant copies	
8.	Whether an assessee of income tax. If so, mention permanent account number. Furnish copy of PAN	
9.	State Annual turnover of the company. Furnish copies of audited balance sheet and profit & loss account (audited) for the last three years.	
10.	Specify the maximum value of single work executed in the year in the country.	
11.	Status and details of disputes/ litigation/ arbitration, if any.	i) ii) iii)

Place:

Date :

Signature of the Contractor

PRE-QUALIFICATION PROFORMA – II

PARTICULARS IN RESPECT OF 3 MAJOR WORKS EXECUTED IN LAST 3 YEARS

S.N o.	Name of work and project with address	Short Description of work executed	Name and address of owner	Value of work executed	Stipulated time of completion	Actual time of comple tion	Name of architect/ consulting Engineer

Place:

Date:

Signature of the contractor